

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

June 13, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder (*absent*)
SUBSTITUTE: Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:02 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

AGENDA ITEMS

A. Request to Waive Fees - Coatesville Youth Lacrosse – NBMS, SBMS and CASHS

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, amounts listed below, for use of facilities at North and South Brandywine Middle Schools and C.A.S.H. from May 1, 2017 through April 30, 2018: (*Confidential Enclosure*)

- South Brandywine Middle School \$2,340
- North Brandywine Middle School \$2,340
- Coatesville Area Senior High School \$13,455

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

B. Request to Waive Fees – Y.M.C.A. of Greater Brandywine - Friendship Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from the Y.M.C.A., in the amount of \$41,808.00, for a summer camp program at Friendship Elementary School from June 26 to August 17, 2017. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

C. Request to Waive Fees – Youth Basketball Camp – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$4,516.00, for a youth basketball camp at Scott Middle School on July 1st, 2nd & 3rd, 2017. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

D. Request to Waive Fees – Young Men & Women In Charge – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from the YMWIC Foundation, Inc., in the amount of \$9,270.00, for an elementary summer camp at Rainbow Elementary School on June 19th through July 28th, 2017. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

E. Request to Waive Fees – B.O.Y.S., Inc. – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,200, for a summer reading program at Scott Middle School.

Motion: Tom Siedenbuehl

Second: Laurie Knecht

Vote: 3-0

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending May 31, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:10 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Education Committee Minutes

Coatesville Area Senior High School Auditorium

June 13, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:10 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist/Ann Wuertz Vote: 3-0
Abstained: Hills & Thompson

AGENDA ITEMS

A. Lindamood-Bell Contract Amendment – Student 11000656

RECOMMENDED MOTION: That the Board of School Directors approve the Lindamood-Bell Contract Amendment for Instructional Services for student 11000656. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

B. Lindamood-Bell - Individual Services Contract – Student 60000652

RECOMMENDED MOTION: That the Board of School Directors approve the Lindamood-Bell Individual Services Contract for the 2016-2017 school year for student 60000652, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

C. Confidential Release and Settlement Agreement – Student 60000793

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for student 60000793, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

D. Martin Luther School – 2017 ESY Agreements – Student(s) 10006538 and 10007153

RECOMMENDED MOTION: That the Board of School Directors approve the 2017 Extended School Year Agreements between CASD and the Martin Luther School for students 10006538 and 10007153, as presented: (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

E. Camphill Special School – 2017 Extended School Year Contract(s)

RECOMMENDED MOTION: That the Board of School Directors approve the 2017 Extended School Year Agreements between CASD and the Camphill Special School for the following students: (*Confidential Enclosure*)

10005280 10005435 10008313 90000285

Motion: Ann Wuertz Second: James Hills Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:23 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

June 13, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets (*absent*)
SUBSTITUTE CHAIR: Ann Wuertz
BOARD MEMBERS: James Hills and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:24 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

B. Ellin Keene Residency

RECOMMENDED MOTION: That the Board of School Directors approve the Heinemann professional development seminar contract, in the amount of \$80,000, for the following dates: (*Confidential Enclosure*)

2018: September 25th – 27th
October 23rd – 25th

2019: January 29th – 31st
February 26th – 28th
March 19th - 21st

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

C. Lifetouch Spring Individuals Program (2016-17) Commission Check – King’s Highway E. S.

RECOMMENDED MOTION: That the Board of School Directors accept the commission check in the amount of \$883 for the Spring Individuals 2016-2017 Program at King’s Highway Elementary School, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

D. GBC Laminator Maintenance Agreement Renewal (2017-2018) – King’s Highway E. S.

RECOMMENDED MOTION: That the Board of School Directors approve the Equipment Maintenance Agreement for laminator repairs at King’s Highway Elementary School, in the amount of \$535.39, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

OLD BUSINESS

NEW BUSINESS

❖ **Volunteers Needed at Scott Field**

- Every Sunday from 7:30 a.m. to 4:30 p.m.
- Please consider stopping by to lend a helping hand to restore the facility and beautify the fields.

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:47 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Policy Committee Minutes
Coatesville Area Senior High School Auditorium.
June 13, 2017 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:47 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approve the Consent Agenda items:

Items to be removed from Consent Agenda:

- Policy 827 – Conflict of Interest – Adoption
- Policy 918 – Title I Parental Involvement – Adoption

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

600 SERIES

A. Policy 601 – Fiscal Objectives – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 601.

B. Policy 602 – Budget Planning – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 602.

C. Policy 603 – Budget Preparation – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 603.

D. Policy 604 – Budget Adoption – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 604.

- E. Policy 605 – Tax Levy – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 605.
- F. Policy 606 – Tax Collection – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 606.
- G. Policy 607 – Tuition Income – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 607.
- H. Policy 608 – Bank Accounts – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 608.
- I. Policy 609 – Investment of District Funds – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 609.
- J. Policy 610 – Purchase Subject to Bid/Quotation – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 610.
- K. Policy 611 – Purchases Budgeted – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 611.
- L. Policy 612 – Purchases Not Budgeted – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 612.
- M. Policy 613 – Cooperative Purchasing – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 613.
- N. Policy 614 – Payroll Authorization – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 614.
- O. Policy 615 – Payroll Deductions – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 615.
- P. Policy 616 – Payment of Bills – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 616, with revisions.

- Q. Policy 617 – Petty Cash – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 617.
- R. Policy 618 – Student Activity Funds – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 618.
- S. Policy 619 – District Audit – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 619.
- T. Policy 620 – Fund Balance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 620.
- U. Policy 621 – Local Taxpayer Bill of Rights – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 621.
- V. Policy 622 – GASB Statement 34 – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 622, with revisions.
- W. Policy 624 - Taxable Fringe Benefits – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 624.
- X. Policy 625 – Procurement Cards – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 625.
- Y. Policy 626 – Federal Fiscal Compliance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 626. (*Enclosure*)
- Z. Policy 626.1 – Travel Reimbursement – Federal Programs – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 626.1. (*Enclosure*)

700 SERIES

- A. Policy 701 – Facilities Planning – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 701.

- B. Policy 702 – Gifts, Grants, Donations – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 702.
- C. Policy 703 – Sanitary Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 703.
- D. Policy 704 – Maintenance – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 704.
- E. Policy 705 – Safety – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 705.
- F. Policy 706 – Property Records – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 706.
- G. Policy 707 – Use of School Facilities – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 707.
- H. Policy 708 – Lending of Equipment and Books – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 708.
- I. Policy 709 – Building Security – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 709.
- J. Policy 710 – Use of Facilities by Staff – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 710.
- K. Policy 713 – Buildings and Grounds Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 713.
- L. Policy 716 – Integrated Pest Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 716, with revisions.
- M. Policy 717 – Cellular Phones – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 717.

- N. **Policy 718 – Service Animals in Schools – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 718.

800 SERIES

- A. **Policy 800 – Records Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 800.
- B. **Policy 801 – Public Records – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 801.
- C. **Policy 802 – School Organization – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 802.
- D. **Policy 803 – School Calendar – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 803.
- E. **Policy 804 – School Day – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 804.
- F. **Policy 805 – Emergency Preparedness – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 805.
- G. **Policy 805.1 – Relations with Law Enforcement Agencies – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 805.1.
- H. **Policy 806 – Child Abuse – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 806.
- I. **Policy 807 – Opening Exercises/Flag Displays – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 807.
- J. **Policy 808 – Food Services – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 808.

- K. Policy 810.1 – Drug/Alcohol Testing – Covered Drivers – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 810.1.
- L. Policy 810.2 – Transportation – Video/Audio Recording – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 810.2.
- M. Policy 811 – Bonding – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 811.
- N. Policy 812 – Property Insurance – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 812.
- O. Policy 813 – Other Insurance – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 813.
- P. Policy 814 – Copyright Material – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 814.
- Q. Policy 815–Acceptable Use of Internet, Computers & Network Resources – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 815.
- R. Policy 818 – Contracted Services – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 818.
- S. Policy 819 – Suicide Awareness, Prevention and Response – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 819.
- T. Policy 822 – Automated External Defibrillator (AED) / Cardiopulmonary Resuscitation (CPR) – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 822.
- U. Policy 823 – Naloxone – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 823.

- V. **Policy 824 – Maintaining Professional Adult/Student Boundaries – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 824.
- W. **Policy 827 – Conflict of Interest –Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 827. (*Enclosure*)
- Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0
- X. **Policy 828 – Fraud – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 828.
- Y. **Policy 830 – Breach of Computerized Personal Information – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 830.
- Z. **Policy 918 – Title I Parental Involvement - Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 918, as presented. (*Enclosure*)
- Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:51 p.m.

Respectfully submitted, Karen Jackson

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